



17 May 2017

**Annual General Meeting**

**Venue:**  
**Faithful+Gould**  
**10 Holliday Street**  
**Birmingham B1 1TF**

**Notes of meeting**

<b>Present:</b>	Tom Stewart	Deputy Chair (in the Chair)
	Robin Cordell	Director
	Jan Vickery	Director
	Joy Reymond	Director
	John Pilkington	Director
	Joanna Wilde	Director
	Kathy Roberts	ACPOHE
	Mike Goldsmith	COHPA
	Christina Butterworth	FOHN / AOHNP
	Anne de Bono	FOM
	Peter Hall	IIRSM
	Mandy Murphy	NSOH
	Karin Bishop	RCOT
	Nick Pahl	SOM
	Julie Hayes	RCN

**In attendance:** Anna McNeil                      Secretariat

**Apologies had been received from:**

Dame Carol Black	
Roger Alesbury	BOHS
Diana Kloss	Chair
Rachel Suff	CIPD
Nattasha Freeman	Director
Sophie Green	DMS
Graeme Nicholson	DMS
Terry Woolmer	EEF
Judith Willetts	FOM
Jennifer Gardiner	NHS Employers
Naomi Bennigsen	NHS Employers
Shriti Patani	NHS Health at Work Network
Helen Kirk	RCN
Alison Biggs	RCOT
Hugh Robertson	TUC

**1. Welcome and introductions**

Tom Stewart welcomed everyone to the meeting and thanked Nattasha Freeman, and Faithful+Gould, for hosting the meeting and providing lunch for the Council.

There were no declarations of conflict of interest.

**2. Minutes of the AGM held on 20 May 2016**

The minutes of the AGM held on 20 May 2016 had been circulated. The minutes were approved as an accurate record. All were in favour and the minutes would now be placed on the Council's website.

**Action: AM**

**3. Chair's Annual Report**

TS read a brief overview of the activities of the Council for Work and Health during the past twelve months prepared by Diana Kloss (copy attached to these minutes).

**Action: AM**

**4. To note membership of the Board of Directors and their terms of office**

It was noted that no election had taken place this year due to the staggering of the directors' tenure of office.

The tenure of the Council for Work and Health Board Directors for 2017 was noted as follows:

Nattasha Freeman	May 2015 - May 2018
Tom Stewart	May 2013 - May 2019 (Deputy Chair from 2016 - 2019)
Joanna Wilde	May 2015 – May 2018
Jan Vickery	May 2015 – May 2018
Robin Cordell	May 2016 - May 2019
Joy Reymond	May 2016 - May 2019
John Pilkington	May 2016 - May 2019

**5. To confirm reappointment of accountants, Coulthard Mackenzie**

It was reported that Coulthard Mackenzie had now completed a merger with Begbies and that Chris Pexton would remain responsible for preparing the accounts and tax return for the Council at the same rate as previously.

All agreed to reappoint Begbies (incorporating Coulthard Mackenzie), as the Council's accountants.

**6. Financial statement**

It was noted that on 6 March 2017 there was £13,757 in the bank account. All those who had made a donation last year had been invited to do so again. Currently £4,000 had been pledged and other organisations were still having internal communications regarding a donation. It was hoped that more donations would be received. TS reminded the Council that we continue to rely on voluntary donations, which are not taxable.

Currently there was approximately £12,000 ring-fenced.

The Council for Work and Health now has its own bank account, with Barclays. The FOM would be asked to transfer funds to the new account, with the request that the FOM account stay active for a limited period to enable additional donations to be received. TS thanked the FOM for all their help and support with the finances.

**7. Any other business**

There was no other business and the meeting concluded at 12.55.