



20 May 2015

Annual General Meeting

**Venue:
OH Assist
1 Triton Square
Regents Place
London NW1 3HG**

Notes of meeting

Present:	Diana Kloss	Chair
	Jan Vickery	ACPOHE
	Christina Butterworth	AOHNP
	Joanna Wilde	BPS
	Emma Donaldson-Feilder	BPS
	Judith Allanson	BSRM
	Mike Goldsmith	COHPA
	Neil Lindsay	COHPA
	Karin Bishop	COT
	Gerard McFeely	COT
	Olivia Carlton	Director
	Richard Heron	FOM
	Karen Clayton	HSE
	Dave O'Neill	CIEHF
	Richard Jones	IOSH
	Helen Bogan	NHS Employers
	Anne de Bono	NHS Health at Work Network
	John Chisholm	RCGP
	Julie Hayes	RCN
	Adrian Massey	SOM
	Clare McLaughlin	RCSLT
	Joy Redmond	UKRC
	John Pilkington	VRA
In attendance:	Anna McNeil	Secretariat
Observers:	Lisa Allan	OH Assist
	Andrew Kinder	EAPA
Apologies:	Roger Alesbury	BOHS
	Emer McGilloway	BSRM

Judith Skelton	COT
Natalie Beswetherick	CSP
Alastair Reid	DMS
Dame Carol Black	DWP
Tom Stewart	IEHF
Nattasha Freeman	IOSH
Jennifer Gardner	NHS Employers
Helen Kirk	RCN
Alasdair Emslie	SOM
Hilary Todd	SOM
Hugh Robertson	TUC

1. Welcome and introductions

Diana Kloss welcomed everyone to the meeting and in particular the new directors. DK thanked Lisa Allan, OH Assist, for hosting the meeting and providing lunch for the Council.

There were no declarations of conflict of interest.

2. Minutes of the AGM held on 14 May 2014

The minutes of the AGM held on 14 May 2014 had been circulated. The minutes were approved as an accurate record. All were in favour and the minutes would now be placed on the Council's website.

Action: AM

3. To note membership of the Board of Directors

It was noted that Natalie Beswetherick had decided not to stand for re-election and that Hilary Todd had resigned from the Board. Nattasha Freeman had stood for re-election.

Elections had taken place and the following had been elected to the Board of the Council for Work and Health:

Joanna Wilde	May 2015 – May 2018
Nattasha Freeman	May 2015 – May 2018
Jan Vickery	May 2015 – May 2018

DK welcomed the new members to the Board and stated how much she looked forward to working with them.

The tenure of the Council for Work and Health Board Directors for 2015 was noted as follows:

Olivia Carlton	May 2013 to May 2016
Nattasha Freeman	May 2015 to May 2018
Tom Stewart	May 2013 to May 2016
Joanna Wilde	May 2015 – May 2018
Nattasha Freeman	May 2015 – May 2018
Jan Vickery	May 2015 – May 2018
Christina Butterworth	May 2013 – May 2016 (Deputy Chair)
Diana Kloss	May 2013 – May 2016 (Chair)

4. To note timetable of future elections

5.

Elections will be held in March / April 2016 for the following positions that will become vacant.

Christina Butterworth	May 2013 – May 2016 (Deputy Chair)
Tom Stewart	May 2013 – May 2016 (Director)

6. Annual Report and Financial Statement

Diana Kloss gave a brief overview of the activities of the Council for Work and Health during the past twelve months (copy attached to these minutes).

Action: AM

An income and expenditure report from 1 January 2015 – 24 March 2015 was circulated and it was noted that the current bank balance was £22,325.92 and of that amount £17,707.04 was held in restricted funds.

RJ stated that the IOSH funding of the Secretariat might be reviewed, but that it was not possible to access funding from the original source. It was agreed that IOSH funding should be acknowledged more prominently on the financial spreadsheet. It was also noted that IOSH funding for the Council for Work and Health was credited on all emails sent out by the Secretariat. DK expressed her gratitude to IOSH for their generous support.

Action: AM

7. Any other business

There was no other business.

The meeting concluded at 1250.