



**14 May 2014**

**Annual General Meeting**

**College of Occupational Therapists  
106-114 Borough High Street  
Southwark, London SE1 1LB**

**Notes of meeting**

<b>Present:</b>	Diana Kloss	Chair
	Jan Vickery	ACPOHE
	Roger Alesbury	BOHS
	Emma Donaldson-Feilder	BPS
	Judith Allanson	BSRM
	Neil Lindsay	COHPA
	Anne Byrne	COT
	Judith Skelton	COT
	Natalie Beswetherick	CSP
	Karen Clayton	HSE
	Tom Stewart	IEHF
	Nattasha Freeman	IOSH
	Anne de Bono	NHS Health at Work Network
	Helen Kirk	RCN
	Clare McLaughlin	RCSLT
	Alasdair Emslie	SOM
	Hugh Robertson	TUC
	Chris Parker	VRA
	John Pilkington	VRA
<b>In attendance:</b>	Anna McNeil	Secretariat
<b>Apologies:</b>	Dame Carol Black	DWP
	Christina Butterworth	AOHNP
	Hilary Todd	SOM
	Richard Heron	SOM
	Olivia Carlton	FOM
	John Chisholm	RCGP
	Mike Goldsmith	COHPA
	Alastair Reid	DMS

**1. Welcome and introductions**

Diana Kloss welcomed everyone to the meeting and in particular Anne Byrne (representing the COT specialist group) and John Pilkington (representing the VRA).

There were no declarations of conflict of interest.

**2. Minutes of the AGM held on 15 May 2013**

The minutes of the AGM held on 15 May 2013 had been circulated. Tom Stewart proposed, and Emma Donaldson-Feilder seconded that they be approved as an accurate record. All were in favour. The minutes would now be placed on the Council's website.

**Action: AM**

**3. To note membership of the Board of Directors**

The tenure of the Council for Work and Health Board Directors was noted as follows:

Natalie Beswetherick	May 2013 to May 2015
Olivia Carlton	May 2013 to May 2016
Nattasha Freeman	May 2013 to May 2015
Tom Stewart	May 2013 to May 2016
Hilary Todd	May 2013 to May 2016

Christina Butterworth, Deputy Chair, May 2013 to May 2016  
Diana Kloss, Chair, May 2013 to May 2016

**4. To note timetable of future elections**

Elections will be held in March / April 2015 for the two director positions that will become vacant.

**5. Annual Report and Financial Statement**

Diana Kloss gave a brief overview of the activities of the Council for Work and Health during the past twelve months (copy attached to these minutes).

An income and expenditure report from 1 January 2014 – 24 March 2014 was tabled. It was noted that the current bank balance was £12,707.03.

**6. Any other business**

There was no other business.

Tom Stewart thanked Diana Kloss for all her help and support during the last year.

The meeting concluded at 1245.